



# WOODSTOCK HOSPITAL

## BOARD OF TRUST

DATE: Tuesday, October 29, 2024

In the Boardroom

TIME: 5:00 p.m.

PRESENT: Ms. P. Hilderley (Chair), Ms. T. Crockford, Ms. M. Ross (Pt. Advisor), Mr. R. Mitchell, Ms. J. Soden, Mr. B. Kennedy, Mr. D. Wallet, Ms. S. Wolfe, Ms. B. Taylor, Mr. P. Lang, Ms. K. Lavelle, Ms. C. Smart, Ms. D. Westcar, Ms. A. Fortin, Dr. I. Hons, Dr. M. MacLeod, Mayor J. Acchione (County Rep)

REGRETS: Mr. E. Andreola, Ms. L. Symons, Dr. P. Howatt, Dr. K. Green, Ms. C. Lauder (City Rep)

Recorder: Ms. H. Scherer (Executive Assistant)

AGENDA ITEMS	DISCUSSION
CALL TO ORDER	The meeting was called by Ms. Hilderley, Chair at approximately 5:00 p.m.
PRESENTATION	<p><b><u>Environmental Stewardship:</u></b></p> <p>Mr. C. Marion, Director of Capital Projects presented on the Environmental Stewardship program and highlighted the following:</p> <ul style="list-style-type: none"> <li>• Thank you to the Board of Trust for their support of all innovative initiatives.</li> <li>• WH has gained recognition at the provincial and even national level for some of our environmental projects, as well as other hospitals have reached out on certain projects.</li> <li>• <b><i>Medical Building Solar Project:</i></b> <ul style="list-style-type: none"> <li>○ 125 solar panels were placed on the top and side of the Medical Building. This is the first fascia mounted solar project in Oxford County.</li> <li>○ This is a 135kw net metering program, which means that any power that is not used for the building, goes back into the grid and the hospital receives a credit.</li> <li>○ The hospital also was eligible to receive an energy rebate.</li> <li>○ The total cost of the project was \$260K.</li> <li>○ The payback for this project was 14 years and due to increase in energy rates and eligibility rebate, it came down to 10 years.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"><li>○ The panels provide 40-45% of the electricity needs to the medical building.</li><li>○ The hospital is looking at adding 400kw of solar panels as a mixture of on the ground and on car ports. They are currently investigating any incentives from the government that would assist this project.</li><li>● <b>Electric Vehicle Charging Stations:</b><ul style="list-style-type: none"><li>○ WH has 21 EV chargers and 2 EV chargers at the medical building.</li><li>○ The hospital installed more chargers due to the capital cost to run the electrical out to the parking lots.</li><li>○ At the start of the program in 2018 only 4 EV chargers were being utilized. To date, there is approximately 25-40 EV cars using the chargers on a daily basis.</li><li>○ The total cost of the project was \$250K and the hospital received \$160K from the government.</li></ul></li><li>● <b>Combined Heat and Power Plant (Cogen):</b><ul style="list-style-type: none"><li>○ The Cogen provides the hospital up to 85% of its power. It also provides great financial assistance on energy costs.</li><li>○ It provides back-up power to the hospital during outages.</li><li>○ The total cost of the project was \$4.6M. The hospital received \$1.6M in incentives.</li><li>○ This project was a 5.8 year payback and decreased to 4.3 years and has since been paid off, profiting the hospital \$257K to date.</li><li>○ The hospital averages \$700K in savings per year.</li></ul></li><li>● <b>Parking Lot Expansion/Wildflower Meadows:</b><ul style="list-style-type: none"><li>○ In 2021, an additional 100 parking spots were created at the Medical Building. During the construction, a rain garden was created in the middle of the parking lot. This rain garden facilitates the natural filtration of rain water into the ground.</li><li>○ There is also a section of wildflower meadows, which will need to be completely restarted due to some unforeseen circumstances.</li></ul></li><li>● <b>Outdoor Chemotherapy Treatment:</b><ul style="list-style-type: none"><li>○ With the renovations underway in the chemo unit and adding floor to ceiling windows in the new area, they are hoping to eventually add an outdoor chemo treatment centre where patients could enjoy the outdoors and wildflower meadows while undergoing their treatment.</li></ul></li><li>● <b>Waste Audit Data:</b><ul style="list-style-type: none"><li>○ In 2014, only 28.74% of waste was being recycled, with 23% of the waste being organics.</li></ul></li></ul>
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	<ul style="list-style-type: none"> <li>○ After reviewing the data, they began additional recycling in the kitchen with coffee grounds and patient food. They added an organic food bin in the cafeteria and team rooms for staff. This project has helped divert 42 tonnes of organic waste each year.</li> <li>○ The hospital then implemented a program that got rid of using single use linens, totes and patient bedside cups. This program has eliminated 5.75 tonnes of plastic surgical wraps, provides staff with 114,000 level 2 launderable gowns, reusable totes for receiving supplies, eliminating excess packaging at the source and eliminated 1 ton of Styrofoam cups.</li> <li>○ PPE Recycling Program has allowed the hospital to recycle 3 tonnes of PPE in 2023. Items included in this are masks, head coverings, shoe covers, gowns, clean sterile wrap, etc.</li> <li>○ PVC Program has allowed the hospital to recycle 2.5 tonnes in 2023. Items included are oxygen tubing and IV bags.</li> <li>○ The O.R. recycles instruments by separating the plastic and stainless steel. Staff throw items in a green bin and the bins are then picked up and sorted through. Some of the instruments are then sterilized and remanufactured and sold back to the hospital at a 60% reduction rate.</li> <li>○ To date, 50% of our waste is diverted.</li> </ul> <ul style="list-style-type: none"> <li>● <b>Future Opportunities:</b></li> <li>● Energy efficient projects such as OR Demand Control Ventilation in our C-Section room, Boiler Loop Optimization and Hospital Decarbonization plan for each of the medical buildings and hospital.</li> <li>● In response to a question, it was noted that the hospital does highlight these initiatives in newsletters and on our website.</li> <li>● In response to a question, it was noted that the car ports that would have the solar panels would need to be built and would go over the vehicles at the medical building.</li> <li>● It was noted that the hospital has recently found a solution to replace the plastic straws with a bamboo based individually wrapped straw.</li> </ul> <p>Ms. Hilderley thanked Mr. Marion for his presentation.</p>
<p>DECLARATION – CONFLICT OF INTEREST</p>	<p>No one declared a conflict of interest.</p>
<p>ADOPTION OF AGENDA</p>	<p><b>MOVED</b> by Mr. Mitchell to adopt the agenda, seconded by Ms. Crockford. <b>CARRIED.</b></p>

<p>HUDDLE</p>	<p><b><u>Biomedical Services:</u></b>  Ms. Soden presented on the Biomedical Services Department and highlighted the following:</p> <ul style="list-style-type: none"> <li>• The department is made up of 3 staff (Biomed/CED Manager, Biomedical Technician and Biomedical Aide). All staff are employees of Christie Innomed.</li> <li>• The department is located on the lower level of the hospital in room L750.</li> <li>• Assets managed is just over 3,200 and with a total budget of \$320,000, which is a \$17,000 increase from 2023.</li> <li>• Biomedical is the servicing and maintenance of all patient facing medical devices throughout the hospital, they conduct regular performance audits and work with staff on repairs and replacements of these devices.</li> <li>• The Central Equipment Depot services hospital owned devices, such as wheelchairs, stretchers, etc., and supply essential consumable items for medical equipment and devices. They also ensure the appropriate supplies are on the crash carts, PPE carts and mannequins used for staff education.</li> <li>• In response to a question, it was noted that Biomed/CED staff primarily work Monday to Friday only.</li> <li>• In response to a question, it was noted that our preventative maintenance target is 100%.</li> </ul>
<p>PREVIOUS MINUTES – September 24, 2024</p>	<p><b>MOVED</b> by Ms. Ross, seconded by Ms. Wolfe to approve the previous minutes of September 24, 2024. <b>CARRIED.</b></p>
<p>Joint Health and Safety Committee</p>	<p><b>MOVED</b> by Ms. Soden, seconded by Ms. Taylor to approve the previous minutes of September 17, 2024. <b>CARRIED.</b></p>
<p>City Report</p>	<p>No report</p>
<p>County Report</p>	<p>Mr. Acchione reported that he will be at Queen’s Park on November 5/6 and December 6/7 and has requested a sit down with the Minister of Health.</p>
<p>Foundation Report</p>	<p>Ms. Symons gave the following highlights:</p> <ul style="list-style-type: none"> <li>❖ A surprise gift of \$100,000 from the Verspeeten family; they are still considering where they want the money to go but we are hopeful it will go towards the chemo renovations.</li> <li>❖ September 50/50 early bird winners were Austin &amp; Avril Hayward, Ann Downie &amp; Sharon Howlett, Jessica Wilhelm and Carolin French.</li> </ul>

	<p>The grand prize winner was Sandra Verougstraete who took home \$47,130. In October, participants will get an extra 50 tickets for \$40.</p> <ul style="list-style-type: none"><li>❖ The 12 Days of Winning is being planned for December, with several confirmed sponsors. They will be following up with other potential sponsors as they must apply for the license on November 1<sup>st</sup>.</li><li>❖ The Winter Direct Mail is going out late October/early November and the proceeds will go towards the chemo renovations.</li></ul>
Correspondence	Nothing to report.
Adjournment	The meeting adjourned to LPP on motion at 5:44 p.m. CARRIED.

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Ms. P. Hilderley, Chair

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Ms. L. Symons, Secretary